

CURRICULUM VITAE



SANJAY SHARMA

Email: sanjaykumarad88@gmail.com

Mob: 09466794700

Objective: To optimized skill on assignments in corporate legal/ collection Legal with an organization of repute, leveraging the core competencies gathered through experience and knowledge in practices

Skills: Excellence in drafting, pleading, convincing, and good communication skills.

Currently Working:-

Currently working with Axis Bank Ltd designated as Manager Legal at Karnal t

Haryana

Currently handling Secured Agri. relationship & debt recovery profile.

Negotiated & structured the settlements proposals.

My Responsibilities work area :-

- Cases filling S-138, Negotiable instrument Act.
- Drafting, Written statement.
- Evidence, Argument.
- Arbitration & conciliation Act.
- Haryana agriculture credit operations and miscellaneous provision bank Act 1973. (HACOMA).
- Also knowledge the **securitisation and reconstruction of financial assets and enforcement of security interest Act 2002 (SARFAESI)**
- Recovery.

- Recovery suits and execution petitions relating to recovery of money in respect to various transactions, both under ordinary law and under the summary procedure.
- Monitoring & analyzing the daily, weekly and monthly legal MIS report.
- Monthly auditing the outsourced vendor to drive the processes effectively.
- Legal strategy planning in order to maximized the revenue from bad debts.

PRACTICE AREA & WORK EXPERIENCE:

I have gathered experience in Arbitration cases i.e. Execution petition and section 9, Section 17 interim order, and section 32 filling EP and Section 34 petition. And handling Negotiable Act section 138 cases related to cheques and also dealing with complainants against Bank cases and court pertaining to civil courts and Districts court.

- Worked with the Sonapat District Primary Co-op. Agri. and Rural Devlop. Bank Ltd. Prepare mortgage and make title search report.
- Also knowledge the **securitisation and reconstruction of financial assets and enforcement of security interest Act 2002** (SARFAESI) and Haryana agriculture credit operations and miscellaneous provision bank Act 1973. (HACOMA).
- I have dealt in number of cases like **Suits for declaration, Suits for permanent and mandatory injunction**, suits for seeking the permission for selling the property of minor, suits for theft for electricity.

Past organization experience :-

- (1) Practice District Courts & sub- Divisional Gohana & Sonipat (Haryana)
(2013 to 2017 as Advocate)
- (2) Kotak Mahindra Bank as Legal officer at Noida Sector 125, Noida U.P (2017 to 2019)
- (3) *HDFC Bank Ltd designated as Deputy Manager Legal at Panipat Haryana .*

INTERNSHIP:-

One year internship as Law clerk in Allahabad High court intern with justice of high court.

ACADEMIC/ PROFESSIONAL QUALIFICATION:-

L.L.B (Professional 5 Year course)	M.D.U University, Rohtak.	2011
LL.M	KUK University, Kurukshetra.	2014

Strengths:-

- . Extremely organized, punctual and resourceful.
- . Excellent interpersonal and language skills.
- .M. S. Office (Word, Excel), Outlook and good typing skills.
- .One year Computer Diploma in HARTRON.

PERSONAL DETAILS

Name : SANJAY SHARMA
Father's Name : Sh. SHALIK RAM
DOB : 24TH JUNE 1988
Gender : Male
Marital Status : Married
Nationality : Indian
Language Known : Hindi & English.
Permanent Address : Tau Devi Lal Nagar, Gohana, District .
. Sonipat, Haryana.
Correspondence Address : House No. 390, Ward No. 10
District Panipat- 132103

I assure you that if you will give me chance then I will do my work with sincerity.

+

(SANJAY)